

INSTRUCTIONS FOR RENEWAL AND RESIGNATION




CSASK

RENEWAL


Detailed information about renewal requirements are available on the CSASK website, within the CSASK Regulatory Bylaws and the CSASK Fee Bylaws.


To avoid the late penalty, your renewal (including payment) is required by **December 1st.**


ACCESS THE REGISTRANT PORTAL THROUGH THE CSASK WEBSITE




COLLEGE OF SPEECH-LANGUAGE
PATHOLOGISTS AND AUDIOLOGISTS
OF SASKATCHEWAN

Member Login 

Find an AUD or SLP 

Quick Links 

Call: 306.757.3990 | Toll Free: 1.866.757.3990

 Search here...

LOG INTO THE PORTAL

 Login



Login

Don't have an account? Please [Sign up](#)

or

[Forgot your password?](#)

Other login issues? Call 1-866-757-3990

“DASHBOARD”

This is an example of the registrant “dashboard”

The dashboard is divided into a left sidebar and a main content area. The sidebar contains navigation links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area is organized into several sections:

- Open Form**: Contains a "Verification of Registration" card with status "New" and last updated "15-Nov-2024", and an "Update" button.
- Complete My Renewal For 2026**: Contains three cards: "Practising", "Non-Practising", and "Resigned", each with a "Proceed" button.
- My Invoices**: Includes a table with columns "Date", "Total", and "Due", and a filter "Include paid". It shows "0 invoice(s)".
- Change My Registration For 2025**: Contains two cards: "Non-Practising" and "Resigned", each with a "Change" button and a red asterisk warning: "*Use this form to change your current registration to non-practising." and "* Use this form to change your current registration to resigned."
- My forms**: Contains two cards: "Summary of Transcript - Audiology" and "Summary of Transcript - Speech Language Pathology", each with a "Fill in" button.
- My Audit**: Contains an "Audit CRC - In Progress (2025/2026)" card with status "New" and last updated "23-Jun-2025", and a "Proceed" button.
- Active Permit**: Contains a "Practising (SLP)" card with fields for "Registrant #", "Effective" date (01-Jan-2025), and "Expires" date (31-Dec-2025), and buttons for "Permit" and "Tax receipt".

RESIGNATION

Members/Registrants wishing to discontinue their CSASK membership/registration should submit a resignation request through the portal. Resignations by telephone and email will not be accepted. Please contact CSASK if you have any questions related to resignations.

Click “Proceed” and follow the steps to resign

The screenshot displays the CSASK portal interface. On the left is a sidebar with navigation links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area is divided into several sections:

- Open Form:** Includes a 'Verification of Registration' section with status 'New' and last updated '15-Nov-2024', and a 'My Invoices' section showing '0 Invoice(s)'.
- Complete My Renewal For 2026:** Contains options for 'Practising', 'Non-Practising', and 'Resigned', each with a 'Proceed' button. The 'Resigned' option is highlighted with a red box.
- Change My Registration For 2025:** Contains options for 'Non-Practising' and 'Resigned', each with a 'Change' button. Below these are instructions: '*Use this form to change your current registration to non-practising.' and '* Use this form to change your current registration to resigned.'
- My forms:** Includes 'Summary of Transcript - Audiology' and 'Summary of Transcript - Speech Language Pathology', each with a 'Fill in' button.
- Active Permit:** Shows 'Practising (SLP)' with a 'Permit' button and 'Tax receipt' link, along with registrant details and effective/expiration dates.

A red arrow points from the 'Resigned' 'Proceed' button to the instruction box in the 'Change My Registration For 2025' section.

STOP

Registrants who are required to provide a Criminal Record Check (CRC) during renewal, will have “My Audit” appearing on their dashboard.

The screenshot shows a registrant dashboard with a sidebar on the left containing links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area is divided into several sections. A red arrow points from the text above to the 'My Audit' section at the bottom. The 'My Audit' section is highlighted with a red box and contains the following information:

My Audit	
Audit CRC - In Progress (2025/2026)	Proceed
Status: New	Last updated: 23-Jun-2025

Other sections visible on the dashboard include:

- Verification of Registration:** Status: New, Last updated: 15-Nov-2024, [Update](#)
- My Invoices:** Includes a table with columns: Date, Total, Due. It shows 0 invoice(s).
- Complete My Renewal For 2026:** Buttons for Practising, Non-Practising, and Resigned, each with a [Proceed](#) button.
- Change My Registration For 2025:** Buttons for Non-Practising and Resigned, each with a [Change](#) button. Red text below each button says: "* Use this form to change your current registration to non-practising." and "* Use this form to change your current registration to resigned."
- Active Permit:** Section for Practising (SLP) with fields for Registrant #, Effective date (01-Jan-2025), and Expires date (31-Dec-2025). Buttons for [Permit](#) and [Tax receipt](#) are present.

If you **have** been selected for the CRC audit, continue to the next slide.

If you **have** **NOT** been selected for the CRC audit, skip to slide 12.

Criminal Record Check (CRC) Requirement

Background:

The CSASK Regulatory Bylaws require that practising registrants submit a criminal record check (CRC) every five years at the time of annual licence renewal.

The screenshot displays the CSASK Regulatory dashboard. The left sidebar contains navigation links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area is divided into several sections: 'Open Form' with a 'Verification of Registration' card (Status: New, Last updated: 15-Nov-2024, Update button); 'My Invoices' with a table showing 0 invoices; 'My forms' with 'Summary of Transcript - Audiology' and 'Summary of Transcript - Speech Language Pathology' (both with 'Fill in' buttons); and 'My Audit' (highlighted with a red box) showing 'Audit CRC - In Progress (2025/2026)' (Status: New, Last updated: 26-Jun-2025, Proceed button). On the right, there are sections for 'Complete My Renewal For 2026' (Practising, Non-Practising, Resigned, each with a 'Proceed' button), 'Change My Registration For 2025' (Non-Practising, Resigned, each with a 'Change' button and a red note), and 'Active Permit' (Practising (SLP) with Registrant #, Effective date 01-Jan-2025, Expires 31-Dec-2025, and buttons for Permit and Tax receipt).

If you have been selected to complete a CRC during renewal, "My Audit" appears on your dashboard.

Criminal Record Check (CRC) Requirement Cont.

The screenshot displays the CSASK user interface. On the left is a sidebar with navigation links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area is divided into several sections. The 'Open Form' section contains 'Verification of Registration' (Status: New, Last updated: 15-Nov-2024) with an 'Update' button. Below it is 'My Invoices' (0 invoice(s)). The 'My forms' section includes 'Summary of Transcript - Audiology' and 'Summary of Transcript - Speech Language Pathology', both with 'Fill in' buttons. The 'My Audit' section, highlighted with a red box, shows 'Audit CRC - In Progress (2025/2026)' (Status: New, Last updated: 23-Jun-2025) with a 'Proceed' button. Other sections include 'Complete My Renewal For 2026' with buttons for 'Practising', 'Non-Practising', and 'Resigned'; 'Change My Registration For 2025' with buttons for 'Non-Practising' and 'Resigned'; and 'Active Permit' showing 'Practising (SLP)' with fields for Registrant #, Effective date (01-Jan-2025), and Expires date (31-Dec-2025).

- click “Proceed” to be redirected to CSASK’s Sterling BackCheck page.
- follow the steps to complete the ID verification and the CRC.
- the report will be sent directly to CSASK.

* You will not be able to submit your renewal until you have completed the CRC.

Instructions for Canada Post Physical Identity Verification

To have your ID verified by Canada Post, please follow these simple steps:

- 1) Print this form, or save it on your mobile device, and take it to one of the participating Canada Post retail locations listed below.
- 2) You must bring one (1) piece of appropriate **Primary ID**, one (1) piece of appropriate **Secondary ID**, and one (1) **Proof of Residence**. Please read below for acceptable types of documentation required.
- 3) The Canada Post retail clerk will scan the barcode on this form and then verify your IDs. Verification of your identity will then be sent to us electronically.

Acceptable types of ID for Physical ID Verification

Primary ID must be government-issued photo ID containing your **name**, **signature**, and **date of birth**. If an address is provided on your ID, please ensure it is your current address or it will not be accepted. Only the following IDs will be accepted as Primary:

- Provincial Driver's License
- Foreign Driver's License
- Canadian or Foreign Passport
- Certificate of Indian Status Card
- CNIB Card
- Provincial ID Card
- Canadian Permanent Resident Card
- Firearms Possession and Acquisition License

Secondary ID may be any type of ID displaying your **full name**, ideally government-issued.

Examples of Secondary IDs:

- Additional primary ID as listed above
- Birth Certificate
- Student ID Card

Proof of Residence

Proof of Residence must display your **current address**. List of acceptable Proof of Residence:

- Attestation of Residence issued by the responsible authorities (shelters, soup kitchens, student/senior residence, long-term care facilities, Aboriginal reserves, work camps)
- Bank statement
- Canada Child Tax Benefit statement
- Canada Pension Plan Statement of Contributions/Quebec Pension Plan Statement of Participation
- Delivery Notice Card/Final Notice Card
- Government cheque or Government cheque stub with individual's name and address
- Income Tax assessment – most recent
- Statement of Employment Insurance Benefits Paid (T4E)
- Major credit card statement along with related valid credit card
- Recent utility bill (residential telephone, cable TV, public utilities commission, hydro, gas or water)
- Private Post Office Box Rental Agreement (e.g. UPS Agreement)
- Municipal tax notice
- Vehicle Ownership or Insurance document
- Residential Lease, Residential Mortgage Statement or Agreement, Rental Agreement Lease, Agreement of Purchase and Sale
- Statement of Benefits from Provincial Workplace Safety or Insurance Board
- Statement of Direct Deposit for Provincial Works or Provincial Disability Support Program
- Insurance Policy
- Statement of Old Age Security (T4A) or Statement of Canada Pension Plan Benefits (T4AP)
- School, College or University Report Card or Transcript

Canada Post Physical Identity Verification

Privacy Notice: By providing this form and IDs to Canada Post, you consent to the following: Canada Post will collect the form, types of ID, and ID numbers you provide, and will provide them to Sterling Talent Solutions (Sterling) for the purpose of verifying your identity. Sterling may provide this information to the company that requested the identity verification.

For more information about privacy at Sterling, please visit <http://www.sterlingtalentsolutions.com/pven>. For more information about privacy at Canada Post, please visit <http://www.canadapost.ca/privacy>.

Date: September 2024

Transaction ID:

Candidate Information

First Name:

Last Name:

Date of Birth:



Expiry Date:

Participating Canada Post locations nearest to:

location 1

location 2

location 3

* If you are prompted to visit a Canada Post location to verify your ID, you will receive a form as shown. Follow the instructions on the form to complete your CRC requirement.

Criminal Record Check (CRC) Requirement Cont.

INSTRUCTIONS

Registration no

Registration year

Audit type

2025

Audit CRC

CRIMINAL RECORD CHECK

Complete a criminal record check through the Sterling Backcheck platform.

[Sterling Backcheck](#)

Once you have completed your criminal record check submit this form.

Submit

Save for later

Once you have completed your CRC, return to the CRC audit in your member portal and click "Submit".

COMPLETING YOUR RENEWAL

The screenshot shows a web portal interface for managing registration and renewal. The left sidebar contains navigation links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area is divided into several sections:

- Open Form**: Contains a 'Verification of Registration' card with status 'New' and last updated '15-Nov-2024', and an 'Update' button.
- My Invoices**: Includes a table with columns 'Date', 'Total', and 'Due', and a checkbox for 'Include paid'. It shows '0 invoice(s)'.
- My forms**: Lists 'Summary of Transcript - Audiology' and 'Summary of Transcript - Speech Language Pathology', each with a 'Fill in' button.
- My Audit**: Contains an 'Audit CRC - In Progress (2025/2026)' card with status 'New' and last updated '23-Jun-2025', and a 'Proceed' button.
- Complete My Renewal For 2026**: A section highlighted with a red box, containing three options: 'Practising', 'Non-Practising', and 'Resigned', each with a 'Proceed' button.
- Change My Registration For 2025**: Contains two options: 'Non-Practising' and 'Resigned', each with a 'Change' button and a red asterisk note.
- Active Permit**: Shows 'Practising (SLP)' with a 'Permit' button and a 'Tax receipt' button. It also displays 'Registrant #', 'Effective' date (01-Jan-2025), and 'Expires' date (31-Dec-2025).

A red arrow points from the 'Complete My Renewal For 2026' section to a callout box:

Choose your registration/licence type for renewal by clicking the “Proceed” button. If you are a provisional registrant, you will only have the “Provisional (AUD/SLP)” as an option.

WARNING:

You may save your changes at any point throughout your renewal by clicking on “Save for Later” at the bottom of the page.

You may also restart your renewal, by clicking on withdraw. Changes will not be saved.

Next

Save for later

Withdraw

If you close the browser without saving, information entered will not be retained in the system.

STEP 1: PROFILE UPDATE

Home

Download registration

My documents

My groups

My learning

My profile

Back to main site

Powered by Alinity

< Profile update (v1) > Maggie Testington

1

2

3

Profile Update

2024 - 2026 - Learning Plan

2025 - Renewal

PERSONAL

It is the member's responsibility to ensure the College has current and up-to-date contact and employment information. We are committed to protecting the security of your personal information.

Registration #	Gender	Birth date	Age
1806	Female	1978-08-03	46

Current Name

First name	Preferred first name	Middle name(s)	Last name
Maggie	-	-	Testington
Suffix	-		

Do you have a preferred name that is different from your first name?

☐ Yes ☒ No

Ensure you renew and update (if necessary) the personal information appearing in your profile.

EDUCATION

Your education is listed below.

Degree	Institute	Granted year
Masters	University of Toronto	2024

Add

Click here to add additional education

- Add new education if applicable
- Add more than one entry into the *Education* section by clicking on the “Add” button.
- It is not mandatory to upload supporting documents.

2025 EMPLOYMENT

You are required to report your **overall** employment status between 01-Jan [redacted] and 31-Dec [redacted] **not necessarily your current employment status**. Your overall employment status is determined by the sum of hours worked in all employment settings. Please enter all employer(s) in this period of time and ensure the information is complete and accurate.

- Example #1: if you worked full-time most of the year, but did not work during the last two months of the year:
 - current employment status = "not employed"
 - overall employment status = either "regular employment in the profession" or "employed outside of the profession."
- Example #2: if you only started working in December (or the last few months of the year):
 - current employment status = either "regular employment in the profession" or "employed outside of the profession."
 - overall employment status = "not employed"

* Employment status

Employed

Hours worked outside province ?

Private Practice Directory

* I would like to be listed on the CSASK Private Practice Directory

☐ Yes ☐ No

Answer this question

Employment

The College requires regulated members to ensure ALL their employment information is accurate and current. Should any of the employment information below be inaccurate, please make the necessary changes to the employer in the section below.

No employment records exist.

Add

Click here to add additional employer(s)

You **must** enter employment information for all employers.

Enter additional employers by clicking on the "Add" button.

Employer

Organization

* Employment type

* Employment role

* Practice scope

* Age range

Work phone

* Work email

Office/suite #

* Date started

End date (if applicable)

* Primary practice area

Other practice area

☐ Accent Modification

☐ Acquired Language – Expressive and Receptive

☐ Alternative and Augmentative Communication (AAC)

☐ Articulation (speech sound production)

☐ Assistive Listening and Alerting Devices

☐ Auditory Processing

☐ Aural (Re)habilitation

☐ Cerumen Management (ear wax removal)

☐ Cognitive Communication

☐ Developmental Language – Expressive and Receptive

☐ Educational Audiology

☐ Electrophysiological Tests of Hearing

☐ Feeding and Swallowing

☐ Fluency (stuttering)

☐ Hearing Aids Prescription/Fitting/ Amplification

☐ Hearing Assessment and Hearing Screening

☐ Hearing Conservation and Preservation

☐ Implantable Hearing Devices

☐ Motor Speech (dysarthria/apraxia)

☐ Neurodiversity

☐ Not Applicable

☐ Other

☐ Social Communication

☐ Tinnitus, Hyperacusis and Misophonia

☐ Vestibular Function and Balance

☐ Voice and Resonance

If your employer is not available in the list above please enter the name, location and phone # here

Please enter the total practice hours for this employer from 01-Jan-2024 to 31-Dec-2024.

The number of hours can be 0 but cannot exceed 4000. Keep in mind that a whole number must be used.

* Practice hours

Update your employment record(s) with complete and current information.

If you are no longer working at an employment listed in your portal add a “End date” to the employment record

If your employer is not available in the “organization” drop-down list, you may enter the employer’s details here.

Enter your Practice Hours/Currency for the current licence year that is ending.

Practice Hours

Practice hours for the previous 3 registration years will appear below.

Year	Hours
2023	1600

Year	Hours
2022	1600

Year	Hours
2021	1600

Your practice hours total must be a minimum of 750 hours in the previous 3 years to be eligible for a practice permit.

Total Hours

4800

This is the summary of practice hours you have completed in the most recent three years.

PROFESSIONAL LIABILITY INSURANCE


Your employment status for this year requires that you report your insurance information. If your policy has changed, ensure that the information below is accurate and up to date.

Insurer	Policy number	* Expiry date	* Coverage per claim
BMS Canada Risk Services	Novex Policy # 553474313	2024-07-01	5000000.00

If your insurer is not available in the list above please enter the name, location and phone # here

For registrants relying solely on employer PLI: Upload the completed Professional Liability Requirement and Employer PLI Coverage Form found under Registrant Resources-PLI at www.csask.ca

PLI certificate or related form

 Click here to upload a supporting document from your computer

Insurance Declaration

I understand that it is my responsibility to:

1. maintain PLI coverage throughout the period of licensure that meets the requirements as set out by CSASK council.
2. ensure that my PLI coverage extends to the entirety of my practice in Saskatchewan.
3. notify CSASK of any changes in personal and professional information pertaining to my licence, including any changes in PLI coverage.
4. make informed decisions regarding the insurance coverage needs of my practice if offering private services.

I also understand that my employer's PLI policy does not extend to services provided outside of the scope of employment.

☐ * I acknowledge and accept the above declaration

Enter your new professional liability insurance (PLI) information and upload the required documentation using option 1 or 2.

Option 1 - Self purchased PLI which names you as the insured party

For registrants who hold personal coverage OR registrants who hold both personal and employer-provided coverage

1. Complete the PLI section of your renewal in the registrant portal with the information provided on your policy.
2. Upload your certificate of insurance.

Option 2 - PLI is supplied by your employer

For registrants who hold **ONLY** employer-provided coverage

1. Download the “PLI Requirement and Employer PLI Coverage Form” (shown at right) found on the Registrant page of csask.ca in the PLI Requirement section.
2. Complete the employee section of the form. (sections A and B).
3. Have your employer complete the employer portion of the form (section C) with as much information as they can supply, (for example if your employer does not know the policy number, they can add 001122 in that section.) Your employer should complete the bottom section of the form.
4. Complete the PLI section of your renewal in the registrant portal with the information provided on the form.
5. Upload the form to the portal.



PROFESSIONAL LIABILITY INSURANCE (PLI) REQUIREMENT AND EMPLOYER PLI COVERAGE FORM

DO NOT USE THIS FORM IF YOU HAVE PERSONAL PLI COVERAGE

SECTION A: Registrant/Employee Information – Completed by Applicant/Registrant

Surname: Last Name Previous Surname: If Applicable First Name: First Name

SECTION B: Employment Information – Completed by Applicant/Registrant

Work Title: e.g. Speech-Language Pathologist, Audiologist, Supervisor

Employed at: e.g. School District, Health Authority, Private Practice, Clinic

Address: Address of Employment

City: City where employed Province: Province Postal Code: Postal Code

Work Phone: Work Phone Work Fax: If applicable Work E-mail: Work Email

SECTION C: Professional Liability Insurance Information – Completed by Employer

Insurer (Policy Provider): <u>e.g. AON, BMS, Westland, Chubb</u>	Policy Number: <u>Enter if Known. If Not Known: enter 001122</u>
Coverage Per Claim: <u>Enter amount of coverage per claim</u>	Policy Expiration Date: <u>Enter the expiry date of the insurance policy</u>

On behalf of the agency listed below, I verify that the individual listed in SECTION A is/will be covered under the employer's PLI policy for work as an audiologist or a speech-language pathologist.

Name (please print): Name of Supervisor/Manager Position: Position Name

Name of Agency (Policy Holder): Name That is on the Policy (Employer)

Address: Address of Employer (e.g. head office, office of the supervisor/manager)

Telephone: Phone number E-mail: email address

supervisor/manager signature Date completed

Employer Signature Date

NOTE: You are required to hold additional personal PLI insurance if you provide services outside of the workplace listed

OTHER JURISDICTIONS

This section lists jurisdictions where you are currently registered/licensed. Please ensure that all information listed below is correct and current. If this information is incorrect, please contact the College office.

This section is only meant for jurisdictions in which you are currently active. Do not enter historical registrations that are not current.



CASLPM - College of Audiologists and Speech-Language Pathologists of Manitoba

Registrant/License #

[REDACTED]

Effective date

2024-08-01

Are you maintaining or planning on maintaining your registration in this jurisdiction?

☐ Yes ☒ No

* Expiry date

2040-08-01

Add

Click here to add an additional Jurisdiction

Complete this section if you are registered in another jurisdiction.

CONSENT

Member Involvement

I would like more information about serving on CSASK council and committees.

* ☐ Yes ☐ No

I am interested in serving on CSASK Council.

* ☐ Yes ☐ No

I am interested in serving on CSASK Committees.

* ☐ Yes ☐ No

I am willing to be a supervisor for CSASK provisional registrants or would like to receive information about the supervised practice period.

* ☐ Yes ☐ No

Next

Save for later

Withdraw

Complete the *Member Involvement* section.

Reminder:

The “**Withdraw**” button is used if you wish to delete your renewal and start over. Any information you have entered will not be retained.

The “**Save for later**” button is used if you are not ready to complete your renewal.

STEP 2: LEARNING PLAN - CONTINUING EDUCATION HOURS (CEHS)

Practising and provisional registrants:
The CEH cycle is visible as step 2 on the *Learning Plan* page.

My continuing education > 2022 - 2024

Profile Update 2 2022 - 2024 - Learning Plan 3 2025 - Renewal

Name Registration number Reporting period
Jan 01, 2022 - Dec 31, 2024

REQUIREMENTS

By the end of your 3-year cycle, you must meet the Continuing Education Hours requirement of 45 CEHs.
Areas Specific to the Profession of Audiology or Speech-Language Pathology 30-credit hour minimum with no maximum

Non-Practising registrants:

- are not required to report CEHs.
- will not automatically be brought to the *Learning Plan* page as part of their renewal.
- may still upload CEHs by clicking on *My Learning* in the menu.

Home > Profile update (v1) > Maggie Testington

Profile Update 2 2025 - Renewal - NP

PERSONAL

It is the member's responsibility to ensure the College has current and up-to-date contact and employment information. We are committed to protecting the security of your personal information.

Registration # Gender Birth date Age

Powered by Alinity

Home

Download registration

My documents

My groups

My learning

My profile

Back to main site

Powered by Alinity

My continuing education > Testington, Maggie (1806) - 2024 - 2026

1

2

3

Profile Update

2024 - 2026 - Learning Plan

2025 - Renewal

Name

Registration number

Reporting period

Maggie Testington

1806

Jan 01, 2024 - Dec 31, 2026

REQUIREMENTS

By the end of your 3-year cycle, you must meet the Continuing Education Hours requirement of 45 CEHs.

Areas Specific to the Profession of Audiology or Speech-Language Pathology 30-credit hour minimum with no maximum

- All 45 credit hours may come from this category within the 3-year period

Areas Related to the Profession of Audiology or Speech-Language Pathology has a 15-credit hour maximum with no minimum

The totals in this section recalculate as you make changes to the form. Check back here to make sure you have met all your requirements.

Related

Minimum	Maximum	Hours	Status
-	15.0		Met

Specific

Minimum	Maximum	Hours	Status
30.00	-		Not met

Total

Minimum	Maximum	Hours	Status
45.00	-		Not met

CONTINUING EDUCATION HOURS (CEH)

- Report your required CEH by clicking the ADD button.
- Return to this area and click ADD for each activity you want to report.
- Clicking the delete icon will permanently delete the activity.
- Please exclude personal information in the CEHs.

For more detailed CEH activity descriptions, refer to the quality assurance requirements section under Registrant Resources on www.csask.ca

After uploading CEH-related documents, registrants must retain a copy of CEH proof for their own records. Following the audit period of each CEH cycle, CSASK will delete all CEH-related documents from the system.

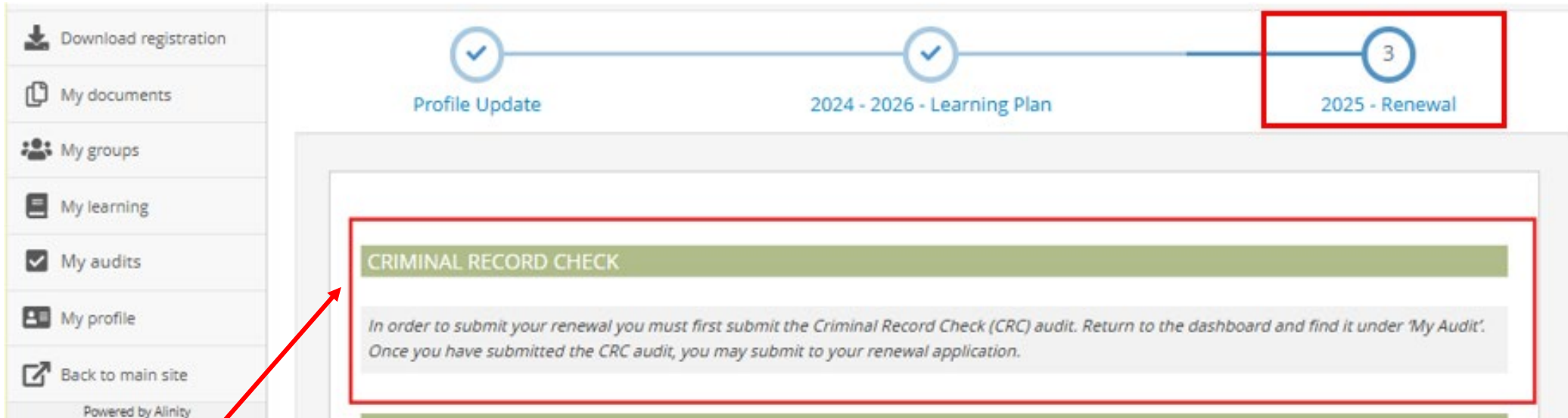
Add

Please enter your completed CEH by clicking the 'add' button.

You may enter completed CEHs by clicking on the “Add” button.

- Review CEHs, proof, and entries to verify conversion from the old system.
- You will be required to submit proof of completion of CEHs if you are selected for audit.
- If you are at the end of your cycle this requirement must be met by **December 31st**. You will be able to submit your renewal even if you have not yet met this requirement by December 1st.

STEP 3: RENEWAL



This box will only appear if you have been selected to complete a CRC.

To submit your CRC, you must return to your dashboard.

Before exiting your renewal, click the “**save for later**” button to ensure your changes have been saved.



Profile Update



2024 - 2026 - Learning Plan



2025 - Renewal

CONDUCT DECLARATIONS

Have you been found guilty of professional misconduct or incompetence in another profession in Saskatchewan since your original application with CSASK? If yes, please provide details.

* ☐ Yes ☐ No

Have you been found guilty of professional misconduct or incompetence in another jurisdiction since your original application with CSASK? (If yes) please provide details.

* ☐ Yes ☐ No

Is your professional conduct or practice of audiology or speech-language pathology under investigation in another jurisdiction since your original application with CSASK? (if yes) Please provide details.

* ☐ Yes ☐ No

Are you currently the subject of any disciplinary proceedings in another profession in Saskatchewan or any other jurisdiction? (if yes) Please provide details.

* ☐ Yes ☐ No

Answer the *Conduct Declarations* statements.

Complete the
Declarations section.

Submit your renewal if
all information is
complete and accurate.

**If you have saved your
renewal for later, it has
not been submitted
until you click on
submit.**

DECLARATIONS

I understand that I must notify CSASK immediately:

- should a finding of or proceeding for professional misconduct, incompetence or incapacity in Saskatchewan or in any other jurisdiction be made or commenced against me in relation to the profession or any other health profession.
- should I be denied registration, licensure or similar status by a regulatory body in Saskatchewan that is responsible for the regulation of another health profession.
- should my registration, licensure or similar status in Saskatchewan in relation to another health profession or in any other jurisdiction in or out of Canada in relation to the profession or another health profession be revoked or suspended.

☐ * I acknowledge and accept the above declaration

I understand that as a CSASK registrant, I am responsible:

- for complying with the most recent version of the Code of Ethics adopted by council.
- to report any criminal charges or convictions of an offence pursuant to the Criminal Code (Canada) or the Controlled Drugs and Substances Act (Canada) to the Registrar within 30 days.

☐ * I acknowledge and accept the above declaration

By completing this renewal, you are consenting that some of your information is shared with the following institutions as required:

- Canadian Institute of Health Information (CIHI)
- Government of Saskatchewan
- Professional regulatory bodies

CSASK will disclose personal information without notice only if required to do so by law or if in good faith it believes that such action is necessary to comply with obligations imposed by law.

☐ * I acknowledge and accept the above declaration

I hereby certify that the statements made by me in this form are complete and correct to the best of my knowledge and belief. I understand that a false or misleading statement may disqualify me from the registration and/or licensure process, be a cause for revocation of any registration and/or licence that may have been granted or may result in other disciplinary action.

☐ * I acknowledge and accept the above declaration

WARNING: Please make sure that all information entered is accurate before your final submission.

Submit

Save for later

Withdraw

STEP 4: PAYMENT OF FEES

Payment is required to complete your renewal. Your licence and/or registration will not be issued until the required fees have been paid.

Accessing Your Invoice and Receipt

The screenshot shows a dashboard with a left sidebar and a main content area. The sidebar contains links: Home, Download registration, My documents, My groups, My learning, My audits, My profile, and Back to main site. The main content area has three columns. The first column has 'Open Form' and 'Verification of Registration' (Status: New, Last updated: 15-Nov-2024, with an 'Update' button). The second column has 'My Invoices' with a table showing 0 invoice(s) and a filter 'include paid' with an unchecked checkbox. The third column has 'Complete My Renewal For 2026' with options: Practising, Non-Practising, and Resigned, each with a 'Proceed' button. Below this is 'Change My Registration For 2025' with a 'Non-Practising' option and a 'Change' button, accompanied by a red note: '*Use this form to change your current registration to non-practising.' Red arrows point from text boxes to the 'My Invoices' link and the 'include paid' checkbox.

Home

Download registration

My documents

My groups

My learning

My audits

My profile

Back to main site

Powered by Alinity

Open Form

Verification of Registration

Status: New

Last updated: 15-Nov-2024

Update

My Invoices

0 invoice(s)

include paid

Practising

Non-Practising

Resigned

Proceed

Proceed

Proceed

Change My Registration For 2025

Non-Practising

*Use this form to change your current registration to non-practising.

Change

Your invoice will be available in the *My Invoices* section on your dashboard.

Check this box to view your paid invoices

Accessing Current and Past Registrations

Home

Download registration

My documents

My groups

My learning

My audits

My profile

Back to main site

Powered by Alinity

Open Form

Verification of Registration

Status: New

Last updated: 15-Nov-2024

Update

My Invoices

Include paid

Date Total Due

0 invoice(s)

My forms

Summary of Transcript - Audiology

Fill in

Summary of Transcript - Speech Language Pathology

Fill in

Complete My Renewal For 2026

Practising

Proceed

Non-Practising

Proceed

Resigned

Proceed

Change My Registration For 2025

Non-Practising

Change

*Use this form to change your current registration to non-practising.

Resigned

Change

* Use this form to change your current registration to resigned.

Active Permit

Practising (SLP)

Registrant #

Effective: 01-Jan-2025

Expires: 31-Dec-2025

Permit

Tax receipt

Past registrations are available here.

Your current registration is available here. Your registration for the upcoming year will not show up until January 1st.

UNLICENSED

Registrants not wishing to renew their registration and/or licence are strongly encouraged to contact CSASK. Practising and provisional (entering their second year) registrants who fail to renew, will hold an unlicensed status. Unlicensed registrants are not entitled to practice or use the protected titles in SK. After 1 year, an unlicensed registrant ceases to be a registrant and is noted as “expired” in the CSASK register.

The CSASK office is open from
Monday to Friday from 10am to 2pm.

If you require assistance, begin the renewal process
early to ensure you meet the renewal deadlines.

